

PACE Industry Union-Management Pension Fund
3320 Perimeter Hill Drive
Nashville, TN 37211-4123
Phone: 1-800-251-4107 Fax: 615-333-5797

2012 CALENDAR: On the back of this Fund Office contact list is your 2012 calendar. The **BLUE** shaded blocks indicate the date your direct deposit will be effective (the day your money is available to you depends on your bank's availability of funds policy) or when your pension check is **mailed** from the Fund Office. The **RED** shaded blocks indicate the days the Fund Office is closed. The **GREEN** shaded blocks indicate the first day of each month the Fund Office will issue replacement checks to participants who do not reside in the United States.

CHANGE OF ADDRESS: You must keep the Fund Office advised of changes of address. Any mail sent to you and returned to the Fund Office will result in a **suspension** of your pension benefits until the discrepancy is corrected. All changes of address must be made by completing the Fund's Change of Address Form that must be **notarized** and sent to the Fund Office. A copy of the Change of Address Form can be obtained by visiting our website at www.uswbenefitfunds.com or by contacting either:

JILL DALTON at 1-800-251-4107 ext. 761
MARIE WAGGONER at 1-866-408-7156 ext. 792

REPLACEMENT CHECKS: Replacement checks will not be issued until the 15th of the month after the effective date of the pension check. Only participants who reside outside the United States may receive a replacement check. If you reside in the United States, you will be required to enroll in the Fund's direct deposit program. If you have not received your check by the 15th of the month, please contact:

STAN SCHKLAR at 1-866-408-7155 ext. 784

TAX FORM 1099R: Please note that only federal income taxes are withheld. All withholding tax questions must be directed to your tax advisor. Replacement 1099R forms will not be issued until after February 15th. If you do not receive your 1099R by February 15th and need to request a copy, please contact either:

JILL DALTON at 1-800-251-4107 ext. 761
KYLE RAY at 1-866-408-7158 ext. 789

UNRECEIVED DIRECT DEPOSITS: If your direct deposit is not in your account on the effective date, please contact the ACH Department at your bank first. If your bank says they have not received your direct deposit, please contact:

JILL DALTON at 1-800-251-4107 ext. 761

DIRECT DEPOSIT CHANGES: To change your direct deposit information or enroll in the Fund's Direct Deposit Program, you must complete the Fund's Direct Deposit Authorization Form that must be **notarized** and sent to the Fund Office. Please be advised that enrollment in the Direct Deposit Program does not relieve you from your responsibility to maintain a current address with the Fund Office. This form can be obtained from the Fund Office or downloaded from our website at www.uswbenefitfunds.com. To obtain a Form please contact either:

MARIE WAGGONER at 1-866-408-7156 ext. 792
JILL DALTON at 1-800-251-4107 ext. 761

INCOME VERIFICATION LETTER: To request an income verification letter please contact:

LINDA HOOD at 1-800-474-8673 ext. 770

CHANGE FEDERAL TAX WITHHOLDING AMOUNT: You may change your federal income tax withholding at any time. If you make a change, it will be put into effect by the first of the month that is at least 30 days after the Fund Office receives a signed Form. A copy of this Form can be obtained by visiting our website at www.uswbenefitfunds.com or by contacting:

LINDA HOOD at 1-800-474-8673 ext. 770

PENSION APPLICATIONS, ESTIMATES, & REPORTING A DEATH: You may download a copy of the application from the website at www.uswbenefitfunds.com. If you have question or need assistance in completing the forms, please contact either: **If your last name begins with:**

A-G NELDA DRAKE at 1-800-251-4109 ext. 771
H-K Plan G: A-K JUAN CAVALLINI at 1-866-412-5388 ext. 290
L-O Plan G: L-Z PAMEATON at 1-800-423-8743 ext. 299
P-S DREW NAPIER at 1-800-251-4108 ext. 772
T-Z MELANIE ADAMS at 1-866-408-7157 ext. 790

You may download a copy of the Fund's **Summary Annual Report** and **Summary Plan Description** by visiting our website at: www.uswbenefitfunds.com.